

Agency Agreement Form – NGTL System



Agency Effective Date: _____

Customer:

Full Legal Name: _____
Mnemonic: _____
Customer Contact: _____
Address: _____
City, Prov/State: _____ Postal Code: _____
Phone #: _____ Fax: _____
Email Address: _____
Signature: _____

Agent:

Full Legal Name: _____
Mnemonic: _____
Agent Contact: _____
Address: _____
City, Prov/State: _____ Postal Code: _____
Phone #: _____ Fax: _____
Email Address: _____
Signature: _____

Create **Expire**

<p><u>Shipper Agencies</u></p> <p>Contract Agent</p> <p>Invoice Agent → Please select one: View Only <input type="checkbox"/> Receive Invoices on Customer's Behalf <input type="checkbox"/></p> <p>Nomination Agent</p> <p>Allocation Report Agent</p> <p>Gas Balance Agent</p>
<p><u>Operator Agencies</u></p> <p>Daily Operator Agent</p> <p>Production Accountant Agent</p>

Please e-mail a copy of this signed agency form to NGTL_contracting@tcenergy.com, or fax to (403) 920-2303 Attention: NGTL Contracting.
Please note: Both Customer and Agent representatives must sign this form.

Types of Agency



Shipper Agencies

Contract Agent – The Agent can view, transact and sign contracts on behalf of the Customer. The details of this relationship are determined by the Customer and the Agent.

Invoice Agent – If 'View Only' is selected the Agent can view the Customer's invoices online. If 'Receive Invoices on Customer's Behalf' is selected invoices will be addressed to the attention of the Agent on behalf of the Customer and the Agent can view the Customer's invoices online.

Nomination Agent – The Agent has access to perform nomination business on behalf of the Customer. The Agent can transact on Nominations, Title Transfers as well as view Supply Demand, and customer reports.

Allocation Report Agent – The Agent has access to view the Customer's Daily Allocation Report.

Gas Balance Agent – The Agent has access to view the Customer's month end reports.

Operator Agencies

Please note Operator agencies are only valid for Operators with assigned stations.

Daily Operator Agent – The Agent has access to perform daily confirmations on behalf of the Customer and view the Customer's daily reports. This agency can apply to all or a subset of the Customer's stations – if only a subset of stations is required please contact Nominations at 403-920-7473.

Production Accountant Agent – The Agent has access to provide month end allocations on behalf of the Customer and to view the Customer's month end reports.