# Foothills Pipe Lines Ltd. Industry Committee (FHIC) Charter

This charter addressees the purpose and approach of the Foothills Pipe Lines Ltd. (Foothills) Industry Committee (Committee) when Committee meetings are required.

## 1.0 PURPOSE

**1.1** To provide a confidential forum where members can discuss issues related to Foothills toll, tariff and facilities matters.

**1.2** Depending on the matters being addressed, any one or more of the three "Cs of Engagement" may be employed:

- Communication – to proactively share information;
- Consultation – to understand and respond to concerns through open and constructive dialogue; and
- Collaboration – to work in partnership to advance mutual goals.

## 2.0 GUIDING PRINCIPLES

**2.1** The Committee will foster interest-based collaborative dialogue to achieve shared understanding and realize the Committee Purpose. To this end, representatives will participate openly in constructive, good faith dialogue.

**2.2** Representatives of member organizations are expected to:

- Be empowered by their respective organizations to discuss and provide input on matters before the Committee; and
- Be prepared for Committee meetings and to participate in meaningful dialogue by acting in good faith and in an open, respectful, and professional manner.

**2.3** The Committee process will be managed in a fair and efficient manner. The process will provide sufficient time for member organizations to thoughtfully consider information and further solicit views from others in order to effectively contribute to developing actions and solutions.

**2.4** Membership is available to:

- Foothills customers that hold a contract for the current year;
- Governments of provinces producing, or consuming gas transported by Foothills;
- Industry associations and committees that represent more than one organization whose members produce and/or consume gas transported by Foothills; and
- Other parties who demonstrate to Foothills' satisfaction that they may be directly and materially impacted by the matters being discussed in the Industry Committee.

**2.5** Any member organization may bring forward an issue for discussion. The Committee will ensure that all member organizations have the opportunity to express their views.

**2.6** Confidentiality is a cornerstone to maintaining trust among Committee members and as such all input is deemed to be shared confidentially and "without prejudice", and shall not be filed, referred to or quoted from in any hearing or other proceeding before any regulatory tribunal or any court of law without unanimous consent of members of the Foothills Industry Committee or through acquiring explicit consent from the member sharing the information, unless so ordered by a court of law. As with other similar committees, parties can choose to share their own information outside the forum but not the views of others without permission. It is understood that some information sharing beyond the immediate membership group (particularly with associations) may be necessary to advance issues,

develop solutions and build consensus. Representatives are required to advise other participants from their organization of the requirement for Committee confidentiality.

**2.7** All representatives are accountable to ensure that the Committee forum follows these guiding principles.

**2.8** Each member organization may have two representatives.

**2.9** Members will renew their membership in the Committee on a biennial basis through the execution of the Charter.

I acknowledge that I have reviewed and understand the Foothills Industry Committee Charter, and agree to abide by it:

**Representative Signature:** _____

Company or Association: _____

Print Name: _____

Title: _____

Office Phone: _____

Mobile: _____

Email: _____

Date: _____

**Alternate Representative Signature:** _____

Print Name: _____

Title: _____

Office Phone: _____

Mobile: _____

Email: _____

Date: _____

**Return completed form to Tiffany Aubin via email at tiffany_aubin@tcenergy.com.**